



# DEPARTMENT OF HEALTH & HUMAN SERVICES

**ADMINISTRATION FOR CHILDREN AND FAMILIES**  
**Administration on Children, Youth and Families**  
330 C Street, S.W.  
Washington, D.C. 20201

September 20, 2024

Dear SRAE Grantees:

The Adolescent Pregnancy Prevention (APP) Program in the Administration on Children, Youth and Families (ACYF), Family and Youth Services Bureau (FYSB) is pleased to announce a two-day topical training, *Trauma Informed Facilitation of SRAE Programming* on November 19-20, 2024, in Charlotte, North Carolina. The two-day training will be an excellent opportunity for your staff to acquire key skills for successful programming and to gain insights from experts.

As stated in the Sexual Risk Avoidance Education Program (SRAE) Notice of Funding Opportunity, each grant is required to send two staff persons to a topical training per year. To allow as many grantees as possible to benefit from these trainings, registration will be limited to 100 grantees and only one grantee per grant will be approved. Please keep in mind that SRAE project staff are required to meet the attendance of at least one training prior to the end of October 2025, but staff can attend more than one if the travel costs are allocated in your approved budget and attendee space is available.

Registration for the topical training will begin in October 2024. For planning and travel coordination purposes, please see the preliminary agenda below, which is subject to change. The lodging, meal and incidental costs rate will follow the [FY 2024 per diem rate for Charlotte, North Carolina](#). All costs will be at the expense of attendees. There is no registration fee to attend the training. Grantees are expected to be present for the entire duration of the training through 5pm on Wednesday, November 20. We strongly recommend grantees do not make nonrefundable travel arrangements until their registration is approved.

**Training location:** Hilton Charlotte University Place, 8629 J M Keynes Dr, Charlotte, NC 28262

### Monday, November 18

Time	Session
2:00 p.m. – 5:00 p.m.	Check-in and material pick up

### Tuesday, November 19

Time	Session
9:00 a.m. – 12:00 p.m.	Opening Remarks & Activity Foundations of Trauma Neurobiology of Trauma and the Impact of Trauma
12:00 p.m. – 1:30 p.m.	Lunch on your own

1:30 p.m. – 5:00 p.m.	What Does it Mean to be Trauma Informed? Discussion on Mandatory Reporting Strategies for a Trauma Informed Learning Environment: Part 1
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**Wednesday, November 20**

<b>Time</b>	<b>Session</b>
9:00 a.m. – 12:00 p.m.	Vicarious Trauma Trauma Informed Leadership
12:00 p.m. – 1:30 p.m.	Lunch on your own
1:30 p.m. – 5:00 p.m.	Strategies for a Trauma Informed Learning Environment: Part 2 Wrap up & Reflection Activity

Thank you for all your efforts to support positive youth development of youth in your communities. We look forward to seeing you at the training.

Sincerely,

**Mousumi Banikya, MD, MPH, CPH (she/her)**  
Director, Division of Positive Youth Development  
Family and Youth Services Bureau  
Administration on Children, Youth and Families